

Instructions for authors

The Journal **Neumología y Cirugía de Tórax** publishes texts in Spanish or English of studies, reports and papers related to pneumology, thoracic surgery and other areas of interest in knowledge related to pneumology. Manuscripts are peer-reviewed for publication as editorials, original articles, review articles, ideas and perspectives, clinical cases of interest, respiratory imaging, respiratory world and letters to the editor. Editorial notes and reviews are at the direct invitation of the Editor and at the suggestion of the Journal's editorial staff.

Manuscripts must conform to the requirements of the International Committee of Editors of Biomedical Journals, available at: www.medigraphic.com/requisitos. The most recent official version can be consulted at: www.icmje.org.

Only unpublished manuscripts (papers not yet published in full length) will be considered. Manuscripts may not be submitted to any other journal or media during the evaluation process (from receipt to review). The ownership of the manuscripts will be transferred to the Journal, so they may not be published in other sources, either in full or in parts, without prior written consent of the Editor.

The Editorial Committee will decide which manuscripts will be evaluated by referees who are experts in the field, and manuscripts submitted inadequately or incompletely will not be accepted. The opinion of the Committee for publication is final and may be: accepted, accepted with modifications, not accepted.

Articles should be sent to the Journal **Neumología y Cirugía de Tórax**, through the online editor available at <http://nct.medigraphic.com>

In this site, the author will be able to be informed about the status of his manuscript in the phases of the process: reception, evaluation and opinion.

I. Editorial: articles written by expert authors on a topic, to be written at the explicit request of the Editorial Committee.

- a) **Authors:** maximum 3.
- b) **Text:** maximum 1,000 words.
- c) **Figures and tables (total number):** 2.
- d) **Bibliographical references:** maximum 15.

II. Original article: it can be basic or clinical research and has the following characteristics:

- a) **Authors:** no limit.
- b) **Title:** representative of the findings of the study. Add a short title for the internal pages (It is important to identify whether it is a randomized or control study).
- c) **Structured abstract:** maximum 250 words. It should include introduction, objective, material and methods, results and conclusions; in Spanish and English, with 3 to 5 keywords.
- d) **Introduction:** it describes the studies that allow understanding the objective of the work, which is mentioned at the end of the introduction (the objectives, hypothesis and approaches are not written separately).
- e) **Material and methods:** important part that should explain in detail how the research was developed and, especially, that it is reproducible. (Mention the type of study, observational or experimental).
- f) **Results:** in this section, according to the design of the study, all the results should be presented; they are not commented. If there are tables of results or figures (graphs or images), they should be presented separately, in the last pages, with figure captions.
- g) **Discussion:** based on updated bibliography supporting the results. Conclusions are mentioned at the end of this section.
- h) **Bibliographic references:** should follow the specifications described below (see checklist).
- i) **Number of words:** maximum 3,000. Figures and tables (in total), separate files and JPG extension: 12 maximum.

III. Review article:

- a) **Authors:** maximum 4.
- b) **Title:** clearly specifying the topic to be covered.
- c) **Abstract:** in Spanish and English with a maximum of 250 unstructured words, with keywords from 3 to 5.
- d) **Introduction** and, if considered necessary, subtitles. It may begin with the topic to be dealt with without divisions.

- e) **Bibliographical references:** recent and necessary without limit.
- f) **Number of words:** 3,000 maximum.

IV. Ideas and perspectives: section dedicated to the analysis and reflection on the health problems of the population, the different preventive and therapeutic approaches, as well as the advances achieved in the field of biomedical research.

- a) **Authors:** maximum 4.
- b) **Abstracts:** no abstracts.
- c) **Keywords:** 3 to 5.
- d) **Text:** 2,000 words.
- e) **Figures and tables (total):** 4.
- f) **Bibliographical references:** 10.

V. Clinical cases of interest: (1-2 cases) or series of cases (more than 3 clinical cases).

- a) **Authors:** maximum 4.
- b) **Title:** must specify whether it is a clinical case or a series of clinical cases.
- c) **Abstract:** maximum 200 words, unstructured, with keywords and abstract with keywords from 3 to 5 in both cases. It should briefly describe the case and the importance of its publication.
- d) **Introduction:** the disease or attributable cause is discussed.
- e) **Presentation of the clinical case(s):** clinical description, laboratory and others. Mention the time in which these cases were collected. Figures maximum 2 (can integrate others, e.g. *figure 1a*, *1b*, *1c*). Figures or tables should be in separate files and in JPG extension.

- f) **Discussion:** the most recent bibliographic references or those necessary to understand the importance or relevance of the clinical case should be commented on.
- g) **Number of words:** maximum 1,500.
- h) **References:** maximum 10.

VI. Respiratory imaging: publication of one (1) image or video, usually endoscopic or histopathological, of special singularity due to the rarity of the clinical presentation of the disease or diagnosed process.

- a) **Authors:** maximum 3.
- b) **Abstract:** no abstracts or keywords.
- c) **Text:** maximum 200 words.
- d) **Figures and tables:** maximum 1.
- e) **References:** maximum 5.

VII. Respiratory world: this section is for documents of social, bioethical and normative interest.

- a) **Authors:** maximum 1.
- b) **Abstracts:** no abstracts or keywords.
- c) **Text:** maximum 750 words.
- d) **Figures and tables:** maximum 1.
- e) **References:** maximum 3.

VIII. Letter to the editor: articles addressed to the Editor in Chief in which arguments for or against articles recently published in the Journal will be provided.

- a) **Authors:** maximum 3.
- b) **Abstract:** no abstracts or keywords.
- c) **Text:** maximum 750 words.
- d) **Figures and tables:** maximum 1.
- e) **References:** maximum 5.

The requirements are shown in the checklist. The format is available at www.medigraphic.com/pdfs/neumo/nt-lista_verf.pdf (PDF). Authors should download it and check off each section once it has been covered during the preparation of the material for publication.

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Checklist

GENERAL ASPECTS

- ☐ Articles should be submitted through the online editor available at: <http://ntc.medigraphic.com>
- ☐ The manuscript should be typed in Arial font size 12 point, double-spaced, in letter size format. Words in another language should be presented in italics.
- ☐ The text should be presented as follows: 1) title page, 2) abstract and keywords [in Spanish and English], 3) introduction, 4) material and methods, 5) results, 6) discussion, 7) acknowledgements, 8) references, 9) appendices, 10) text of tables, and 11) figure captions. Each section should start on a separate sheet. The format can be modified in review articles and clinical cases, if deemed necessary.
- ☐ In the online editor, the material should be inserted in the format corresponding to the type of article: research, review, clinical case, etc. **Once you have selected the type of article, you must copy and paste the text of the paper according to the sections indicated.**

Title, authors and correspondence

- ☐ Include:
 - 1) Title in Spanish and English, maximum 15 words and short title of no more than 40 characters.
 - 2) Name(s) of the authors in the order in which they will be published, if the paternal and maternal surnames are noted, they may appear linked with a short hyphen.
 - 3) Credits of each of the authors.
 - 4) Institution or institutions where the work was carried out.
 - 5) Address for correspondence: complete address, telephone and e-mail address of the responsible author.

Abstract

- ☐ In Spanish and English, with a maximum length of 250 words.
- ☐ Structured according to the order of information in the text:
 - 1) Introduction,
 - 2) Objectives,

- 3) Material and methods,
- 4) Results, and
- 5) Conclusions.

- ☐ Avoid the use of abbreviations, but if their use is indispensable, their meaning should be specified the first time they are cited. Symbols and abbreviations of international units of measurement do not require specification of their meaning.
- ☐ Keywords in Spanish and English, without abbreviations; minimum three and maximum five.

Text

- ☐ The manuscript should not exceed 3,000 words (Introduction, Material and methods, Results, Discussion and Conclusions). Title, authors, affiliation, correspondence, abstracts, keywords and references are separate.
- ☐ Names, initials or file numbers of the patients studied should be omitted.
- ☐ Abbreviations are accepted, but they must be preceded by what they mean the first time they are cited. In the case of abbreviations of units of measurement of international use to which the Mexican government is subject, it is not required to specify their meaning.
- ☐ Pharmaceuticals, drugs and chemical substances should be referred to by their generic name; posology and routes of administration should be indicated according to international nomenclature.
- ☐ The statistical methods used should be described at the end of the Material and methods section.

Acknowledgements

- ☐ If available, acknowledgements and details of support, drug(s) and equipment(s) provided should be cited before the references.

References

- ☐ Include a maximum of 40. They are identified in the text with Arabic numerals and in progressive order according to the sequence in which they appear in the text.
- ☐ References cited only in tables or figure captions should be numbered according to the sequence in which the identification of the table or figure first appears in the text.
- ☐ Personal communications and unpublished data should be cited without footnote numbering.

- ☐ The title of periodicals should be abbreviated according to the National Library of Medicine (NLM) Catalog; available at: <http://www.ncbi.nlm.nih.gov/nlmcatalog/journals> (accessed 2/Aug/2019). Complete information should be available for each reference, including: article title, abbreviated journal title, year, volume, initial and final pages, and DOI. When more than six authors are involved, the first six should be listed and the abbreviation et al. should be added.

Examples, journal article, up to six authors:

Corona-Martínez LA, González-Morales I, Frago-Marchante MC. Implications of body weight in older adults hospitalized for community-acquired pneumonia on expectoration ability, severity at admission, and case fatality. *Neumol Cir Torax*. 2022; 81 (1): 13-18. <https://dx.doi.org/10.35366/105527>

Seven or more authors:

Juárez-Hernández F, García-Benítez MP, Farías-Contreras JP, Rojas-Varela R, Hurtado-Duarte AM, Sotelo-Robledo R et al. Tomographic scale to assess COVID-19 severity at the National Institute of Respiratory Diseases. *Neumol Cir Torax*. 2022; 81 (1): 6-12. <https://dx.doi.org/10.35366/105526>

Books, note edition when not the first:

Broadbuss VC, Mason RJ, Ernst JD, King TE Jr, Lazarus SC, Murray JF, Nadel JA, Slutsky AS (eds). *Murray & Nadel's textbook of respiratory medicine*. 6th ed. Philadelphia, PA: Saunders Elsevier; 2016.

Book chapters:

Gutierrez CJ, Marom EM, Erasmus JJ, Patz EF Jr. Radiologic imaging of thoracic abnormalities. In: Sellke FW, Del Nido PJ, Swanson SJ. *Sabiston & Spencer surgery of the chest*. 8th ed. Philadelphia, PA: Saunders Elsevier; 2010. p 25-37.

For more examples of reference formats, authors should consult.

https://www.nlm.nih.gov/bsd/policy/cit_format.html (accessed 2/Aug/2019).

Tables

- ☐ The information they contain is not repeated in the text or in the figures.

- ☐ They will be headed by the title and progressively marked with Arabic numerals according to their appearance in the text.
- ☐ The title of each table alone will explain its contents and will allow correlation with the dimensioned text.

Figures

- ☐ Photographs, drawings, graphs and diagrams should be considered as such. Drawings should be professionally designed and in JPG extension. Each figure should be prepared individually.
- ☐ The information they contain is not repeated in the text or in the tables.
- ☐ They should be identified progressively with Arabic numerals according to the order of appearance in the text, remembering that progressive numbering includes photographs, drawings, graphs and diagrams. Titles and explanations should be concise and explicit.

Photographs

- ☐ They should be of excellent quality, in color or black and white. Images should be in JPG (JPEG) format, without compression and in resolution greater than or equal to 300 dpi (dpi). The dimensions should be at least postcard size (12.5 × 8.5 cm), (5.0 × 3.35 inches). Excessive contrast should be avoided.
- ☐ Photographs showing identifiable patients should be accompanied by written permission for publication from the patient. If such permission is not possible, a portion of the patient's face should be obscured on the photograph.
- ☐ Each photograph should be numbered according to the number assigned to it in the text of the article.

Figure captions

- ☐ Marked with the Arabic numerals that, according to the global sequence, correspond to them.

Ethical aspects

- ☐ Human procedures must comply with the principles established in the Declaration of Helsinki of the World Medical Association (WMA) and with the provisions of the laws of the country where they are performed [in Mexico: Ley General de Salud (Título Quinto): <https://mexico.justia.com/federales/leyes/ley-general-de-salud/titulo-quinto/capitulo-unico/>], as well as with the norms of the Scientific and Ethics Committee of the institution where they are performed.

- ☐ Experiments on animals will be in accordance with the norms of the National Research Council and those of the institution where they are performed.
- ☐ Any other situation considered to be of interest must be notified in writing to the editors.

Conflict of interest

Authors must declare whether or not there is a conflict of interest:

No Yes

☐
☐

Authors' conflict of interest

☐
☐

Sources of support for the work. If support exists, the names of the sponsors should be included along with explanations of the role of those sources, if any, in the design of the study; the collection, analysis, and interpretation of the data; the writing of the report; the decision to submit the report for publication.

Transfer of copyright

Title of article:

Author(s):

The authors certify that the above article is original work and has not been previously published. They also state that, if accepted for publication in the Journal **Neumología y Cirugía de Tórax**, the copyright will be owned by the journal.

Name and signature of all authors

Place and date: